

Core: Leadership, Infrastructure, Futures, a division of the American Library Association, invites applications and nominations for assistant editor for [Library Leadership & Management \(LL&M\)](#), one of Core's three scholarly research journals. The LL&M Assistant Editor will be appointed for a renewable three-year term ending June 30, 2025. The appointment includes an annual stipend of \$1,000 and paid registration to attend the ALA Annual Conference, Core Forum, and The Exchange.

### **About the Journal**

LL&M is a high-quality journal, with value-added educational content targeted at the Core membership, but also relevant to the larger library community. It includes both refereed and non-refereed content. LL&M is open access and currently hosted on the Texas Digital Library OJS platform.

### **About the Position**

- Assists the editor with the evaluation of submitted papers prior to peer review
- Assists the editor with coordinating the journal's peer review process, including communication with authors
- Participates in publicity and content development for the journal
- Assists with copyediting and layout of articles accepted for publication

### **Position Requirements**

- Must be a member of Core
- Demonstrated writing and editing expertise
- Experience with the peer review process
- Ability to meet deadlines
- Awareness of current library leadership and management issues and trends, including efforts to create more diverse, equitable, and inclusive knowledge structures
- Skills and professional standing to attract prospective authors
- Experience with electronic manuscript submission and management systems

### **To Apply**

Interested applicants should submit a resume and cover letter with the names and contact information for three references, via email to Elizabeth Nelson ([enelson@mchenry.edu](mailto:enelson@mchenry.edu)), LL&M Editor and Search Committee Chair, by April 10, 2022. Nominations are also accepted. Send nominee contact information to Elizabeth Nelson, and the search committee will solicit an application.